



## Basic Excel Skills for the Management Accountant

Learn the basics of Excel using financial statements and ratio analyses as the foundation for demonstration of Excel functionality.

### Learning Objectives

- 1) Describe and apply basic features of Excel.
- 2) Prepare financial statements in Excel.
- 3) Calculate and interpret liquidity, solvency, and profitability ratios using Excel.
- 4) Create sparklines and conditional formatting in Excel to call attention to data points.

**Delivery Method:** QAS Self-Study

**CPE Credit:** 2.0 NASBA CPE

**Field of Study:** Computer Software & Applications - Non-Technical

**Level:** Basic

**Prerequisites:** Basic understanding of financial statements and computer functionality.

**Advance Preparation:** None.

**Release Date:** 04/18/22

This course will expire one year from the date of purchase. In order to earn CPE, the learner must complete the Final Assessment with a passing score before the course expiration date.

**Minimum Passing Grade:** 70%

### NASBA CPE information and Complaint Resolution and Refund Policy:

[www.imanet.org/career-resources/nasba-cpe-requirements?ssopc=1](http://www.imanet.org/career-resources/nasba-cpe-requirements?ssopc=1)

*Basic Excel Skills for the Management Accountant Course Details*

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